

# Friends of Quarry Hill Nature Center Board Member Application Form



**Please return completed application to:**

Robert Cline  
President; Friends of Quarry Hill Nature Center  
Quarry Hill Nature Center  
701 Silver Creek Road, NE  
Rochester, MN 55906

Inquiries can be directed to Robert Cline at [Board@QHNC.org](mailto:Board@QHNC.org)

## PERSONAL INFORMATION

<b>Name</b>	
<b>Address</b>	
<b>City, State, Zip</b>	
<b>Email</b>	
<b>How long have you been a resident of Rochester, MN</b>	

## EXPERIENCE AND EDUCATION

<b>Name of Employer</b>	
<b>Occupation</b>	
<b>Educational background</b>	

Have you ever served on a board of directors or major committee at work or in the community? ___ Yes ___ No
If YES, please describe the nature of the group, positions held and your involvement:

Civic / Professional Organizational Memberships

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Please describe your interest in Quarry Hill Nature Center and what you feel you can contribute as a board member (include pertinent skills).

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If you were to join Quarry Hill's board, what are you most excited about?

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Tell us something about yourself personally: hobbies, family, etc.

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**Please check your level of experience with the following Board Competencies & Attributes**

	Limited Experience	Intermediate Experience	Proficient Experience	No experience
<b>Governance</b>				
Serving on Nonprofit Boards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategic Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nonprofit regulation, mission, vision, funding models	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Capacity Guidance</b>				
Business / Nonprofit Finance & Accounting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grant Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fundraising / Philanthropy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing / Public Relations / Communications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Content Expertise</b>				
Quarry Hill Program Offerings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Land Management / Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching Background / Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program Evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Civic Reach / Resource Development</b>				
Social Media / Technology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partnership Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working with Community Leaders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creating Partnerships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please indicate which of the following committees you have interest in serving on.**

(Check all which apply)

Committee	Duties
<input type="checkbox"/> Finance Committee	Treasurer presents quarterly financial reports and the annual audit for Board approval. Oversees bookkeeping and records for the auditor.
<input type="checkbox"/> Fundraising	Helps develop and analyze the annual appeal. Determines appropriate individual and business fundraising opportunities (grants, planned giving, endowments and donations) and works with staff to follow through with these opportunities.

Committees	Duties
<input type="checkbox"/> Events	Evaluates and plans for annual events. Determines fundraising opportunities for events and works with staff to follow through with these opportunities (includes raffle items, sponsorships, donations, grants).
<input type="checkbox"/> Strategic Planning	Helps evaluate strategic objectives, and determine priorities, timelines, and work plans. Conducts annual evaluation of the strategic plan and prepares an annual proposal for the Board.
<input type="checkbox"/> Public Relations	Helps make connections with local and regional media, and other sources to publicize events, programs, and rentals at the Nature Center.
<input type="checkbox"/> Board Development	Evaluates the Board's needs and guides the process for nominating new members. Plans development opportunities for board members.

I am NOT available for Board meetings on the following evenings (circle):
Monday Tuesday Wednesday Thursday Friday
Other scheduling issues that may affect your attendance at Board meetings:

**CONFLICT OF INTEREST**

Conflict of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain, or other personal interest.

In accordance with these definitions, do you have any legal or equitable interest in any business, however organized, which in the course of your participation in the Friends of Quarry Hill Board that could give rise to a conflict of interest?

Yes \_\_\_\_\_

No \_\_\_\_\_

If yes, please provide details as an attachment

**Thank you for your interest in serving on the Friends of Quarry Hill Board.**

Robert Cline  
 President  
 Friends of Quarry Hill Nature Center